



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
	CH. ISHWAR SINGH KANYA MAHAVIDYALAYA, FATEHPUR-PUNDRI
• Name of the Head of the institution	DR. AMITA
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9896056170
• Mobile No:	8307538629
• Registered e-mail	ciskmv1@gmail.com
• Alternate e-mail	iqac.ciskmv@gmail.com
• Address	CISKMV FATEHPUR-PUNDRI KAITHAL
• City/Town	PUNDRI
• State/UT	HARYANA
• Pin Code	136026
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	KURUKSHETRA UNIVERSITY KURUKSHETRA																		
• Name of the IQAC Coordinator	DR. VANDANA																		
• Phone No.	8059667979																		
• Alternate phone No.	8307538629																		
• Mobile	8708184371																		
• IQAC e-mail address	iqac.ciskmv@gmail.com																		
• Alternate e-mail address	ciskmv1@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ciskmv.com/aqar_2023-2024/2022-23_report.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ciskmv.com/aqar_2023-2024/academic_calender.pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>78.80</td> <td>2003</td> <td>21/03/2003</td> <td>20/03/2008</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.01</td> <td>2015</td> <td>15/11/2015</td> <td>14/11/2020</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	78.80	2003	21/03/2003	20/03/2008	Cycle 2	A	3.01	2015	15/11/2015	14/11/2020
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B+	78.80	2003	21/03/2003	20/03/2008														
Cycle 2	A	3.01	2015	15/11/2015	14/11/2020														
6.Date of Establishment of IQAC	01/07/2004																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>CISKMV PUNDRI</td> <td>RUSA</td> <td>RUSA</td> <td>2018</td> <td>20000000</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	CISKMV PUNDRI	RUSA	RUSA	2018	20000000								
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount															
CISKMV PUNDRI	RUSA	RUSA	2018	20000000															
8.Whether composition of IQAC as per latest NAAC guidelines	Yes																		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>*Smooth Implementation of NEP 2020 was initiated. *Workshops on "Empowering Future Workforce through Integration of Skill Industry and Employability," "Changing Role of Women in Indian Society," and awareness campaign on "Crime against Women, Prevalence of Drugs and Trafficking in Society." * Online Students Satisfaction Survey was conducted. *Upgradation of e-resources in the Library. Institutional Development Plan 2024-25 was proposed.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Spreading awareness for health,hygiene, sanitation and cleanliness, Diet & wellness, ethics & values	Implemented & Continue
To update college website time to time and facebook page for social communication	Implemented and continuing
Proposal to setup facilities for online classes/ Blended mode in	Implemented and continuing

consideration with NEP 2020	
To organize development programs, workshops, extension and awareness lectures to develop skill for ICT e-learning, Entrepreneurial skill development, awareness, NEP 2020, student centric activities	Implemented and The process is continuing.
To Motivate teacher to attend various faculty development program, NEP 2020 related workshops and their implementation in pedagogy	Implemented and The process is continuing.
To motivate the faculty members to learn latest online teaching methods	Implemented and continuing
Seminars, extension lectures and inter college competitions, workshops, awareness rallies, and various other activities organised by different departments/ cells.	Implemented and continuing
Online mode feedback from students through satisfaction survey and alumni meet	Implemented and continuing
Reference Books and UGC approved Journals for library	The process is continuing
Extension of Library building, Common room and water conservation system	Implemented and continuing
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	17/08/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	27/02/2024

15. Multidisciplinary / interdisciplinary

In order to provide holistic academic growth among students, multidisciplinary curriculum has been implemented under NEP 2020 which gives freedom to the students to choose their preferred options from the range of MDC subjects offered by the institution. Now students of commerce and sciences are studying subjects of Arts like Music (Instrumental), Home Science, Health and Physical Education and students of Arts are studying subject of Commerce (Personal Finance) & Chemistry in their curriculum.

16. Academic bank of credits (ABC):

NEP 2020 has been implemented in the first year UG level by the affiliating university (Kurukshetra University, Kurukshetra) from the current year. ABC ID has been successfully opened by all the First year students at UG level of the college as per the instructions of the university.

17. Skill development:

Under NEP 2020, Skill Enhancement Courses have been introduced during the session. All the students are studying Basic In IT tools. In the MDC course of Health and Physical Education, students learn and practice Yoga; in the Add-on course of Dress Designing, students learn stitching and tailoring; Rubaroo Literary Society of the college organises Literary Fest every year in which students participate in week long multiple activities and their communication skills improve a lot when such events are organised. Also, our college organizes various activities for the development of soft skills, life skills, values, vocational guidance etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under NEP ability enhancement course has been implemented in which four languages English, Hindi, Punjabi and Sanskrit are being taught. Students of commerce, science and computer applications are also learning these languages in the curriculum implemented during the session by the university. Our college encourages learning of national language Hindi by organizing various Programmes like celebration of Hindi Diwas. Further, Subjects like Corporate

Governance, Ethics and Social, Responsibility of Business, Human Rights and Value Education etc. in the curriculum of various programmes inculcates cultural values in Indian tradition so that students imbibe value orientation in accordance with the Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Course Outcomes and Program Outcomes are discussed in the class. Teachers keep in mind the course outcomes while imparting education to the students. It is conveyed to the students that during the semester they have to learn keeping in view the outcomes. In mentoring classes also, mentors take up the issues of course outcomes and program outcomes with students. Slow learners are encouraged to work hard to keep pace with other students. Advanced students are also asked to help other students in assignments thereby nurturing a culture of 'Sabka Saath, Sabka Vikas.'

20.Distance education/online education:

Since Covid times, online education has become part and parcel of academics through various platforms. From time to time, online workshops, conferences and seminars have been organised. Students are encouraged to enrol themselves in SWAYAM courses. In the library also, online resources in the form of N-list subscription are available for the students and teachers. Students are also asked to watch YouTube channels in guided way.

Extended Profile

1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 654

Number of students during the year

File Description	Documents
Data Template	View File

2.2 492

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 475

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 47

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 34

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	11
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	654
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	492
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	475
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	47
File Description	Documents
Data Template	View File

3.2	34
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	5638042
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The Curriculum is designed by the affiliating University and the college takes measures for effective implementation of curriculum delivery. The institution strictly follows the Academic Calendar released by the University at the start of the session ensuring actual teacher-student contact hours are maintained as per UGC regulations. A proper teacher-student ratio is maintained so that teachers are able to give individual attention to all the students. Workload distribution is done by the Heads of Department on the basis of which Time-Table is framed. In departmental meetings before the start of the session, lesson plans are chalked out keeping in view the course outcomes. The pattern of assignments, tests and Worksheets are also decided. Teachers are asked to prepare PPTs as most of the students want the use of ICT tools in teaching. On the basis of the feedback received from the students about teaching pedagogy, teachers are motivated to incorporate changes suggested by the

students. The Principal conducts meetings and ensures that teachers are prepared to make the curriculum delivery effective. Extra classes are taken for weak students. Expert Lectures are organised. Students are encouraged to access internet and use library to supplement knowledge in their subjects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating University sets the standards for continuous Internal Assessment. Class participation, presentations, assignments, tests, mid-term examinations are given weightage. Teachers adhere to the academic calendar and conduct continuous internal evaluation on the basis of prescribed format. Students are conveyed from time to time about their performance. Slow learners are given opportunity to improve their performance by attending extra classes and advanced learners are asked to help such students. Mentors also keep a track record of their mentees and help them improve. They consult their teachers and try to handle the situation in the best possible manner. Departmental meetings are held in between the session to discuss issues and counselling is done to involve the students who are lagging behind. Advanced students are given extra time and care. Tests and Mid-term exams sheets are shown to students to apprise them of their mistakes. Teachers suggest improvements. Assessment of all the subjects is displayed on notice boards two weeks before the commencement of the exams so that students can see them and talk to their concerned teachers regarding any discrepancies. Remedial extra classes are given to weak students and participants of co-curricular and extra-curricular activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

31/1527

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

31

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Cross cutting issues are integrated into the curriculum to make students aware of the issues that concern humanity and the life on this planet. Literature in all the languages talks about the concurrent issues and the institute offers four languages at the UG level and one at the PG level. In the old education policy, all the students of BA study Hindi and English as compulsory courses and Sanskrit and Punjabi as Elective subjects. All these courses offer a lot with respect to Human Values, Environment and Sustainability and Professional Ethics. In the subject of Economics also, students study environment concerns and sustainability. The subject of History also includes such topics wherein discussion on these issues becomes important. Eco-friendly approach is one of the best practices of this institution and

every student and teacher has imbibed this culture of promoting conservation of resources and saving environment. Every year Van Mahotsav is celebrated with great enthusiasm by the college where saplings of various trees, shrubs and seasonal flowers are planted in the whole campus. 3 R's that is recycling, reduce and reusing are followed in college campus. Extension activities are also organised to integrate these issues in the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

94

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ciskmv.com/aqar_2023-2024/student_satisfaction_survey_2023-2024.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
880	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

626

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of the student's class tests, assignment, group discussion, verbal test, online test and quizzes are conducted after the completion of the chapters by all the teachers in all streams. Achievers are rewarded by promoting them as group leader, monitor. Extra classes are given and individual problems are taken by the concerned teachers for slow learners. Student's centric learning is also done in a blended mode.

File Description	Documents
Link for additional Information	nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1527	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has a very effective system of student centric learning activities in all the subjects. The college has well-equipped laboratories to perform practical. The college offers several practical subjects to students, such as Health and Physical Education, Home Science, Music (Instrumental), Basic Computers, Environmental Studies, Dress Designing, Physics, Chemistry, Computer Science and etc. In subjects where practical is not a component of the course, teachers use experimental approach to bring home the concepts, for example while teaching nature poetry of William Wordsworth, teachers take students to the grounds and make them feel the impact of the poet's thoughts. They are shown movies related to the subject to make teaching experiential. Participative learning also makes way into the class room when students are involved in debates, discussions, interaction, role-playing and micro-teaching wherein they engage the class for two minutes on a small topic. To enhance their learning experience, problem solving methodologies like group discussion, panel discussions, expert lectures are organised. All the students share their academic problems with their respective teachers. All the teachers counsel and guide them from time to time. Workshops, awareness lectures and expert lectures in various subjects are also conducted in the college for the exposure.

File Description	Documents
Upload any additional information	View File
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Principal in coordination with IQAC and advisory body keeps a continuous check on the teaching -learning which is student centric. The staff uses various innovative teaching learning practices, activity based practices apart from the conventional

blackboard and lecture method. The methods adopted are: group discussion, PPT Presentation, micro teaching, brain storming session, teaching through audio-visual aids, practical based assignments etc. Under RUSA grant, a video-conferencing room was added to the existing infrastructure. Several E-Podiums are purchased and they are being used for presentations. WhatsApp groups are formed at the beginning of the session and information is shared with students in the groups. If required, classes are also held on google meet. Study material is shared in the group. There is an extensive use of blended mode of learning. Teachers share information about YouTube Channels wherein students can get correct information. They are cautioned about misinformation. Online courses of SWAYAM portal are also suggested to the students by the teachers to enhance their learning experience. Lecture-series of renowned personalities are shared with them. To make their learning experience even more effective, students are also involved in the process of presentations. They prepare their presentations and PPT competitions are also held.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The Internal Assessment system is transparent. Students can see their records in the attendance registers and they can approach their teachers at the first step if there is any discrepancy. They can approach their mentors in case their grievance is not settled. They have a direct approach to the Principal who directs their application to the Grievance Redressal Cell. The committee settles the matter within a time frame. The feedback mechanism also ensures that students are satisfied with the internal Assessment. Assessment of all the subjects is displayed on notice boards 15 days before the commencement of the exams so that students can talk to their concerned teachers regarding any discrepancies. The internal assessment is uploaded on the University portal within the stipulated time period. Those students who fail to see the assessment displayed on the notice board can approach the college authorities even after the declaration of the result by the University. As many of our students from the backward strata of the society, get married while studying or are pregnant, their cases are treated on a priority basis and the college tries to satisfy their grievance by approaching the University again for revising the internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/12p4zqN_mcYhYq5p7taipYi3b5yxenYKy/view

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We have a set mechanism to deal with the grievances related to internal examination. Tests and mid-term exam sheets are shown to the students after the teacher has evaluated them. The students can tell then and there if there is any discrepancy and the teacher corrects the anomaly if there is any. The students can approach their mentors if their complaint is not met at the level of the concerned teacher. They can even approach the Principal who directs their application to the Grievance Redressal Cell. A timely redressal is ensured by the Principal. One of the key strengths of our college is that there is an easy access to the office of the Principal. Students can easily approach the Principal with their grievances who settles it in a transparent, time-bound and efficient manner.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/12p4zqN_mcYhYq5p7taipYi3b5yxenYKy/view

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

From time to time teachers and students discuss the course outcomes and Programme Outcomes. At the start of each semester, the teachers discuss in the class the outcomes of the course. The reinforce the idea by referring to it again and again during the semester till the outcomes are achieved by the class. In between, Programme outcomes are also discussed and the students are asked to keep in their mind the broader idea of the degree they are aiming for. The COs and POs are also discussed by the mentors and at times by the Principal, NAAC and IQAC conveners. The students are not allowed to lose sight of the outcomes that they wish to achieve. Courses outcomes and scope of the subject is elaborated by the concern teacher in the starting of the session. Job opportunities and entrepreneurial opportunities are explained with the help of various live examples, awareness lectures & workshops.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/12p4zqN_mcYhYq5p7taipYi3b5yxenYKy/view
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Subject-wise and Teacher-wise results of all the classes are prepared to assess the course outcomes and Programme Outcomes. They are also presented before the Governing Body. Important suggestions come up during the discussions. The Principal conducts a staff meeting in which all the suggestions are reported to the teachers. Teachers value those inputs and resolve to adopt methods to improve outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ciskmv.com/aqar_2023-2024/6.5.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ciskmv.com/aqar_2023-2024/student_satisfaction_survey_2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Various extension and outreach programmes are conducted by the Organisation through NSS, NCC (neighbourhood institution), Youth Red cross, Red Ribbon Club, Election Cell, Legal Cell, Women Cell, IQAC, NAAC etc. Rallies are organised to sensitize the neighborhood community about various social issues such as communal harmony, drug abuse, crime against women. NSS organises 7 days camps in which students work on several projects such as importance of Yoga and good health; hygiene and cleanliness campaigns are organised; days of national importance such as Republic day and Independence day are celebrated by the students and the local community. Election Cell also carries out activities for the whole week in which voters are made aware of their rights and responsibilities. Youth Red Cross and Red Ribbon Cell generate awareness about first-

aid, health, nutrition and serious diseases such as HIV AIDS. In the Talent Show competitions,, careful selection of topics is done for Speech and Poetical Symposium. Through quiz also, awareness is created about relevant social issues. Students are encouraged to participate in Youth Festivals, inter-college competitions which gives them better exposure about such issues.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1527

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has rich infrastructure and physical facilities to create a cohesive teaching-learning environment. All these facilities are well maintained and well-equipped. There are smart rooms, a video-conferencing Hall, sports complex and several Laboratories (Home Science, Dress Designing, Music (Instrumental), Computer Science and Applications, Physics, Chemistry, Yoga Hall, and Gymnasium). The college has also huge library with a rich collection of books and e-resources to support academic pursuits of the students. The library has installed KOHA software for internal circulation and N-List subscription for e-resources. The college spends sufficient amount of money on maintenance and upkeep of these resources. A Continuous upgradation and expansion of these resources also takes place as per the requirements. Recently Library got additional rooms constructed under RUSA, a well-furnished canteen was also added to the facilities (under RUSA) which is an added charm for the students. The new building of Common Room was also added (Under RUSA). CCTV cameras are installed at various places to deter students and others from stealing or damaging college assets and property.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In Sports, the college has very good reputation in the University. The management is committed to provide good sports facilities to the students. Our students have made us proud at national and international levels. The College has a well marked and maintained playground for the practice. We have 200mts track with athletic equipments. There is a Mini-gym with an electric treadmill, manual treadmill, a hip twister and a vibrator. There is also a Yoga Room with mats. Besides, we have a cricket ground, Kho-Kho Court, Volleyball Court, Kabaddi Court, Badminton Court, Softball ground with equipment, Boxing equipment, Karate equipment, Table-Tennis table, and weight-lifting equipment.

The college has an excellent track record in cultural activities at the Zonal and Inter-Zonal levels. For cultural activities, there is a well-equipped Music Room and practice halls. As Music (Instrumental) is offered as a subject to BA students, there are proper facilities and instruments (18 Sitaras, 2 Harmonium, 2 pairs of Tabla, 1 Tabla Tarang, 1 Dholak, 1 Santoor, 1 Dilruba, 1 Been, 5 Flutes, 1 Electronic Tanpura, 1 Banjo, 1 Patti Tarang, 1 Swar Mandal, 1 Electronic Tabla, Music systems and Mike systems and Costumes for Folk Dances and group songs, 10 pairs of Ghungaroo)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5638042

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a store house of knowledge and information. Presently our college library is fully automated using KOHA Open Source Integrated Library System for the entire house- keeping operations like Books Accessioning, Books Issue/Return, Fines, messaging through emails, cataloguing etc. KOHA WEB-OPAC facility are also available, users can access (OER) Open Educational Resources provided various links such as SWAYAM, National Digital Library, Swayam Prabha, Sugam Pustkalaya , N-LIST etc. and also access various databases. Users can use their users id and passwords on OPAC and can see their personal details, search history, maseaging, lists , purchase suggestions etc. During the year 2018-2022 total amount spent on books approximately 2, 73,219/-, Journals 22,550/- Newspaper and Magazines approximately 93,393/- and subscription of N-LIST 5900/- . Presently users can access

thousands of E-Books, E- Journals , databases through institutional subscription of N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

85479

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure comprises of 115 computers resulting in computer student ratio being 1:13 the college has WiFi facility covering the entire campus. Four smart classrooms with interactive boards and LCD projectors to enhance classroom teaching, public address system & ATM. CCTVs are also installed at strategic points in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2379330

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is a Haryana Government aided institution affiliated to Kurukshetra University, Kurukshetra. The University conducts periodical inspections of the college affairs thereby ensuring proper maintenance of resources. The Governing Body also has Haryana Government Nominee and the Vice-Chancellor nominee who have an access to all the expenditures incurred by the institute. This necessitates that the college follows an established system and procedure for the maintenance and utilisation of physical, academic and other facilities. There is a sufficient man-power to look after these facilities. Continuous surveillance of the premises is done through both human and CCTV cameras. There is a provision to file complaints in the office about electricity, water supply, sanitation, carpentry, masonry, etc. There are guards, gardeners, groundsmen, lab attendants, library restorers, canteen contractor, peons, sweepers etc who work round the clock for the upkeep of these facilities. There is also provision for filing complaints and giving requirements related to computers, printers, wi-fi connections, Xeroxing, etc. These are met at the level of the office. A lot of maintenance and renovation took place under RUSA grant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
492	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
52	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 656">Link to institutional website</td> <td data-bbox="539 506 1436 656">https://www.ciskmv.com/sem_conf_work_web(2023-2024).php</td> </tr> <tr> <td data-bbox="86 656 539 721">Any additional information</td> <td data-bbox="539 656 1436 721">View File</td> </tr> <tr> <td data-bbox="86 721 539 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="539 721 1436 869">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	https://www.ciskmv.com/sem_conf_work_web(2023-2024).php	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	https://www.ciskmv.com/sem_conf_work_web(2023-2024).php								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
15									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
15									
<table border="1"> <thead> <tr> <th data-bbox="86 1254 539 1319">File Description</th> <th data-bbox="539 1254 1436 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1319 539 1384">Any additional information</td> <td data-bbox="539 1319 1436 1384">View File</td> </tr> <tr> <td data-bbox="86 1384 539 1599">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1384 1436 1599">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per guidelines issued by state government, elections for students' council are not organized in the colleges. Hence, no students' council exist in the college. Various cells/committees/ societies are functioning in the college such as IQAC, Women Cell, Legal Cell, Election Cell, Youth Red Cross, NSS, Red Ribbon Club, Rubaroo Literary Society, Sports Committee, etc. The conveners of these committees appoint two students as members where they perform diverse duties and in the process they learn a lot. During the admission days volunteers from senior classes are assigned

duty of helping new students in filling up forms. Students assist teachers in Proctorial duties as well. Many of the functions are handled by students such as Talent Show, Sports Function, Home Science Exhibition, Literary Society Fest.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association, however, Alumni Meets are conducted and whenever alumni visit their Alma Mater, an interaction is arranged with the students. This helps the students to plan their future accordingly. This also makes them feel proud that a large number of alumni of this college are well-placed.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is committed to fulfil the vision of awareness, emancipation & empowerment of the rural women. Dedicated efforts are made by all the stakeholders to achieve the goals set for the upliftment of this area. Beholding the mission, all efforts are made to make students explore and realize their hidden potential. Value oriented knowledge with quality education that empowers the girls to have a place in the modern and competitive society with diverse challenges is imparted through various programmes and activities done by various committees/cells/clubs/societies in the institution. Continual upgradation of technical facilities & teaching practices is made. Overall environment for all stakeholders is harmonious.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The vision of the college is kept in mind by the leadership while executing college affairs. Delegation of work is done by the Principal before the start of the session. Heads of the department

and Conveners of Cells/Societies/ Clubs/ Committees share the responsibilities. The Principal takes into consideration the view points of all the members of the advisory board in the meetings held on a regular basis. The Governing Body of the college does the appraisal of the college matters after every three months. There is representation of the Government, the University, the local community and the staff in the Governing Body making it a wholesome affairs where all contribute to the growth of the college. The managing committee as well as the students and several of the staff members belong to the local community. This means that the concerns of the students and the staff are readily available to the Governing Body. The Governing Body incorporates their concerns in its planning. Several new courses have been started keeping in view their concerns. Thus, all the stakeholders are working in unison for the upliftment of this area.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is committed to provide a cohesive environment wherein students register growth in curricular, co-curricular and extra-curricular activities. They become responsible citizens contributing to the growth of the country. They seek employability and have good communication skills. They are computer-literate and work for the environment and sustainable growth. All the stakeholders work in unison to deploy the strategic plan. It is a matter of pride that while many colleges of our neighbourhood are facing the problem of less number of admissions, our college is maintaining the ratio. This year, five of our students got appointed as Haryana Education Department as Trained Graduate Teachers. This speaks volumes about the growth of the institute and that the institutional Strategic Plans are effectively deployed. The close knit structure of the college management, staff and the students helps us in implementing plans effectively. The entire staff is involved in decision-making. Feedbacks from all the stakeholders helps in future planning. Methods are thereby devised to plug the loopholes. All the basic facilities

are enriched and updated periodically. The college authorities motivate the teachers to pursue research. Every year the college organizes national seminars, webinars, workshops, extension lectures, awareness lectures.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ciskmv.com/css/file/idp.PDF
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work at all levels. Governing Body :- The governing body as per the constitution of the university has 21 members in all. It comprises of The President, The General Secretary, The Principal while there are two teachers representative and one non-teaching staff representative One DGHE Nominnee and One Vice Chancellor Nominnee. Others are reputed members of the local Community.

Administrative Setup:- The President, The General Secretary and The Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal, along with IQAC Coordinator, Advisory Body Members, Departmental Heads, Librarian and Convenors of various committees mobilise the entire work process of the college. Human Resource Management is a very sensitive area where the college maintains rigorous discipline but with a warm human touch. The college believes in involving the entire staff in decision making process. It has an effective and efficient mechanism for assessing adequate staff requirement, motivating and obtaining feedback about the staff. The administration has developed a system to watch each and every employee closely, at the same time it takes care to keep them at comfort level so that they can work smoothly to the maximum of their capacity. All the rules and regulations setup by the state government and university are followed in all regular appointments. The service rules and the promotional policy for teachers are according to the different government orders as released by Director of Higher Education.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare Measures:

1. Provident Fund
2. Gratuity
3. Earned Leave encashment
4. Drivers' Room with Toilet
5. Parking Facility
6. Gymnasium and Yoga Room
7. Ramps

8. Uniforms for 4th class employees**9. Fee concession for wards of needy staff****10. Medical Camp**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has in place the performance Appraisal System wherein performance of all the employees is taken care of. Every year, the staff is required to fill Annual Confidential Report. This report is filled by the employees with utmost care and precision. All

parameters are covered in this report. The Principal reviews/verifies the details filled in these reports and evaluates the performance of the employee during the session. He signs the report and at the same time gives it a suitable grade. The President of the Managing Committee is the final signing authority. There is an internal performance appraisal system for all its staff. The principal monitors and evaluates the overall performance of its staff and communicates the area of improvement or the overall performance as per requirement. The administration has developed a system to watch each and every employee closely, at the same time it takes care to keep them at comfort level so that they can work smoothly to the maximum of their capacity. .

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts its financial audit regularly internal audit by Chartered Accountant hired by the institution and external audit by Director Higher Education, Haryana and Kurukshetra University Kurukshetra. As far as internal audit is concerned it ensures whether fee collected from the students is used for their benefits. External audit is conducted into two parts - first is about grants sanctioned by the government. It is expected from the institution that they should consume the grant received for specific purposes as per the guidelines of sanctioning authority. The auditors from Director Higher Education, Panchkula visit the college on annual basis and audit the transactions entered into accounts. Second part contains students' fee which is the main source of income. This head is examined by the auditor coming from the affiliating university i.e. Kurukshetra University Kurukshetra.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the Governing Body following the best possible practices in the given scenario. The institution always ensures that the funds are collected on timely basis and are utilized in the best possible way by ensuring judicious investment and restricting to budgeted expenditure. The main source of receipts are fees collected from students, interest on fixed deposits, fines and other miscellaneous income from sales of old news papers, magazines etc. Fees collection is done in a systematic way with in a time frame. Students are informed timely through notifications on the college notice board and messages on whatsapp groups. All the expenditure are checked and approved by office bearers which ensure transparency in financial related matters.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among girls to make them self reliant and responsible member of the community. With this vision before us the IQAC has focus on overall well-being programs and workshops particularly for the students. These programs have tried to address variety of health issues faced by the students coming from multi cultural backgrounds and from different villages. The programs conducted by the expert in the field gives an inside into the common problems and uncertainties which cloud the mind of the young adults. The discussion helps the students to identify their area of concern. IQAC also has taken initiative to upgrade and to spread awareness about ICT, new education policy 2020 and nutrition, health and hygiene, capacity building of the students. Such programs initiated by the IQAC are held at regular intervals and have become an essential part of the college calendar. Another initiative of the IQAC is to spread awareness about environment pollution, waste management and moral values. Workshops on entrepreneurial skills, life skills, ICT and capacity building programs were organised.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meeting of IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvements in all possible spheres of campus life. Regular feedback obtained from different stake holders help in identifying the target area. The major tasks setup by the IQAC in the last year was to take care of the mental health issues, awareness about ICT and new education policy 2020 and professional ethics, life skills, entrepreneurial skills, use of latest and upgraded tools in pedagogy, capacity building programs and awareness programs.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ciskmv.com/aqar_2023-2024/6.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a girls' college situated in a rural set up. The concept behind opening a Girls' institution was the pressing need of Women education in the area because parents would not send their daughters to a Boys college. Our institution heralded a revolution in the field of women education. Parents send their daughters to our college as they are confident that girls get a safe and disciplined environment to get education. Girls of this area are excelling like never before and they are now being sent to foreign lands for better opportunities. Now, women of this area are at par with the men. In fact, in many cases women have

surpassed men in the field of higher education and employment. The college organised a workshop on Gender Sensitization. In the NSS camps, they were given training in the areas of Self Defence and an awareness campaign was launched to sensitize students about crime against women.

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes initiatives for the management of waste which is generated within the campus. Solid waste management is done by hand sorting. The dry waste which includes paper, card board, plastics is separated from others. Organic waste is also collected in bins separately. For e-waste management, the college separates old computers batteries and wires and disposes them at regular intervals. The textile waste generated in home science lab and dress designing lab is reused and up cycled in various utility sustainable and eco friendly items. All these ensures that the college takes care of the waste generated regularly by reducing the waste and making an effort for its re use and recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Best possible efforts are made in the institution to promote an inclusive environment wherein there is tolerance among students

for all sections of the society. Students of this college belong to diverse backgrounds, however a culture of equality and fraternity is promoted at all levels in the college. There is diversity within the staff as well, but they all work in harmony setting an example for the students and the society at large. More than 50% of the students belong to the SC/BC category, but they all study together in a cohesive atmosphere.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes various efforts to sensitize the students and employees of the institution of their constitutional obligation. At the commencement of each session, an orientation programme is organised to apprise the freshers about the core values, ethics and code of conduct of the institution. The Principal highlights the need of maintaining harmony, developing scientific temper, humanism, spirit of enquiry and innovation. The fresh students who are the future of the country and going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. The students are taught to obey the law and respect the symbol of national unity like the national flag and national anthem. The college website displays a hand book of values. The students are encouraged to participate in each activity of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

B. Any 3 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hawan (Pooja) at the commencement of the new session. Republic Day and Independence Day are celebrated in the college in which staff, students and the local community participates. Hindi diwas: To spread awareness about the national language hindidiwas is celebrated by various competitions like speech, declamation, debate etc. National Nutrition month celebration: To spread awareness and sensitization among students about health, nutrition, sanitation, hygiene various programs like awareness lectures, skit, quiz, poster making, slogan writing, healthy recipe making, preparing kitchen garden etc. are organized by the Department of Home Science. Independence Day: To pay tribute to the heroes (Warrior) independent day is celebrated in the institution. Teachers Day:- To celebrate the birth anniversary of Dr.SarvepalliRadhakrishnan teachers day celebrated in the institution. Holi, Teej, Diwali, lohri, karvachauth are celebrated to demonstrate the significance of Indian festivals among students. NSS and Youth Red cross volunteers celebrate Van Mahotsav, NSS Day, Blood Donation Day, Earth Day, Yoga Day etc.

Communal Harmony week: To spread harmony and respect among students for different religions of the nation communal harmony week is celebrated. Various activities like speech competitions,

rallies, traditional costume representation etc. are organised to convey messages among students and society.

Constitutional day is celebrated to demonstrate the significance of the constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two best practices successfully implemented by the Institution Eco-friendly Campus: We are committed to conserve environment and generate consciousness among the students and the society in general. Our founder president has been the inspiration behind this practice. Judicious use of scarce resources such as water, electricity is inculcated among students. NSS and environment cell organise tree plantation drives. Energy saving measures are adopted. Paper wastage is avoided. Staff and students pool vehicles to reduce pollution. College vehicles, generators, ACs, water coolers etc. are regularly serviced to check the carbon emissions. Combustion of solid waste and smoking is banned.

Cultural Heritage: Lohri, Holi, Teej, Karva Chauth, Diwali, etc. are celebrated in the college to promote solidarity and fraternity as well as preserve the cultural heritage of the country. This practice brings the students and the staff closer to their roots, develops.

organisational abilities like leadership qualities, better decisionmaking, time management, resource-management. It develops enthusiasm as well as confidence among them and most importantly builds up increased bonding, co-operation, harmony and interdependence among students and with the teachers. This practice has been in force ever since the inception of this college and has been the binding force between students belonging

to two drastically different backgrounds.

https://www.ciskmv.com/aqar_2023-2024/aqar_two_best_practices.pdf

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness Our college is a renowned institution for its contribution in the field of sports. Many international, national and inter-university players have been produced by the college. They bagged many awards in their particular games. Our institution consistently achieves second, third and fourth place in the championship of KUK. Our players get honored by KUK with a cash award for their achievements. Our Principal and Associate Professor in Physical Education are being honored by KUK for the promotion of sports. To promote students in sports, we enroll sports students under sports promotion scheme and honor them with cash awards. Sports students get sports kits, TA/DA and refreshments and coaching camps are conducted by the institution for different games. Our teams secured different medals in Inter collegiate Football, Cricket, Softball, Cycling, Karate, Yoga, Rowing, Kabaddi, Archery and Judo. Approximately 50 players of our college teams represented Kurukshetra University in North Zone and All India Inter University championships and secured Gold and silver medals. Our students also secured Silver and Bronze medals in khelo India Inter University championships in Yoga and Archery. Alisha and Ritu Saini secured Gold medals in the Senior National Karate Championship and participated in Karate-1 series A held at Jakarta.

https://www.ciskmv.com/aqar_2023-2024/distinctive.pdf

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To organize convocation. To organize professional ethics and moral value oriented programs for teachers, students and other staff To organize skill development, women rights, Stress Management workshop / FDPs for students and teachers. To get quality audit/ green audit on environment and energy. To organize and attend development programs/ expert lectures related to NEP2020 and its implementations. Job oriented and skill development courses in various subjects are to be planned according to the interest of the students and physibility of the area. The 3rd Cycle of NAAC Accreditation is pending so the preparation are under process.